



## ISE Scholarship and Bursary Policy

# Scholarship and Bursary Policy

## Rationale

It is hoped that scholarships and bursaries at ISE will:

- Raise the profile and awareness of the school within the local community by showing a commitment to social equity and the facilitation of learning for diverse groups of students
- Increase the diversity of our student body and encourage international mindedness
- Attract academically strong students who may enhance our current IB MYP and Diploma programme
- Help to continue a culture of excellence and high expectations within the school and promote better student performance
- Align with the procedures of many other IB schools around the world who offer scholarships to students.
- Provide greater opportunities for collaboration and group work within increased class sizes.
- Increase revenue and school numbers by enrolling students who would not normally be able to afford full tuition fees.

## Scholarships and Bursaries

- Should a recipient's fees become overdue, Scholarships and Bursaries become null and void.
- The school will not accept applications from families who already have an outstanding debt to the school.
- All scholarships and bursaries must be recommended by the Scholarship and Bursary Committee and approved by the Board. No individual agreements will be recognised.
- Scholarships apply only to the recipient/s named in the application and are not transferable.
- Scholarships and bursaries will be granted for a finite period of time and recipients notified of that time frame in an acceptance letter.
- Following a review of academic attainment, behaviour, teacher reports and community engagement, scholarships or bursaries may be renewed.
- ISE has a limited number of scholarships and bursaries available each year.
- All matters relevant to scholarships and bursaries are confidential and should remain private between the school, the student and parents/caregivers of the applicant.
- All scholarship and bursary applicants must meet ISE's normal admissions criteria, including if necessary, an admissions test.

## The Scholarship/Bursary Committee

- The committee will comprise at least three board members, of which at least two may not be recipients of a scholarship or bursary.
- The committee will under normal circumstances make their recommendations to the March meeting of the School Board for ratification.
- The Director of the School, the Office Manager or any other relevant party may be called on to advise on matters relating to scholarship or bursary applications, or applicants.
- The committee will convene as required.

## Types of Scholarships and Bursaries

Different types of scholarships and bursaries are offered based on individual merit and need.

- **Scholarships** are awards given that are based on academic excellence.
- **Bursaries** are awarded for reasons other than academic excellence, to enable a student to study at ISE.

### **Master Scholarship:**

- This is a merit based scholarship for students who excel academically in school and/or have won national academic competitions such as an Olympiad or equivalent prizes or awards.
- It is awarded at the discretion of the Management Board, on proposal of the Scholarship Committee, that also has discretion as to the amount (%) of the scholarship.
- The scholarship will be reviewed annually to ensure that the student remains in high academic standing.

### **International Futures Scholarship:**

- This is also a merit-based scholarship. To be eligible a student must have been enrolled for the past three years in a school licensed by the Estonian Ministry of Education – üldhariduskool (general education school – grades 1-12) and offering the Estonian National Curriculum.
- An Estonian student returning from overseas education, may also be considered for this scholarship.
- The scholarship will be reviewed annually to ensure that the student remains in high academic standing.
- The International Futures Scholarship is a scholarship of up to 50% of the tuition fee.

**All Scholarship students must maintain a grade of at least 5 in all their subjects and meet the behavioural and Learner Profile expectations for ISE students.**

### **Innovation Outreach Bursary:**

- This needs based bursary may be offered to children with a parent whose job may be connected to science and/or technology fields or is able to create corporate or university partnerships with ISE.
- A cooperation plan must be presented by the parent laying out in which manner the partnership will be a benefit to ISE. The scholarship is granted for the duration of the position of the parent and is contingent on an ongoing partnership between the school and the family.
- Requirement: family pays a minimum of 10% of their net income per child

### **Unique Needs/Diversity Bursaries**

- A unique needs/diversity bursary may be selectively given to children who, due to their unique circumstances, will have their needs better met at International School of Estonia.
- In order for the application to be considered, these circumstances must be documented through the provision of accurate information that is of a high standard.
- Examples of unique needs might include students from refugee families or those who are experiencing discrimination at their current school

### **Bursary for Children of Teachers in Estonia:**

To qualify for this bursary the following conditions must be met:

- at least one parent must be employed full-time as teacher of grades 1-12
- the parent's/ employment must be concurrent with the period of enrolment at ISE. Recipients must promptly notify ISE of any change in employment status and have Bursary reassessed.
- the school of employment must be licensed by the Estonian Ministry of Education and Research.
- There is a limit of 2 children per family.
- The students must meet ISE's normal admissions standards.

**Unless a bursary student is accepted with established special educational needs, they must maintain a Grade of 4 in all their subjects and meet the behavioural and Learner Profile expectations for ISE students.**

## Scholarship and Bursary Benefits

Name of Scholarship/Bursary	Type	Financial Details Required	Possible Benefits			
			Registration Fee €600	Capital Assessment Fee €3000 one time only	Tuition Fees	IB Diploma Fees
Master Scholarship	Merit	<b>No</b>	<b>No</b>	<b>Yes</b> Percentage paid decided by Committee	<b>Yes</b> Up to 90% deduction	<b>No</b>
International Futures Scholarship	Merit	<b>No</b>	<b>No</b>	<b>Yes</b> Percentage paid decided by Committee	<b>Yes</b> Up to 50% deduction	<b>No</b>
Innovation Outreach Bursary	Needs	<b>Yes</b>	<b>No</b>	<b>Yes</b> Percentage paid decided by Committee	<b>Yes</b> At least 10% of family income	<b>No</b>
Unique Needs/Diversity Bursary	Needs	<b>Yes</b>	<b>No</b>	<b>Yes</b> On application	<b>Yes</b> On application	<b>No</b>
Children of Teachers in Estonia Bursary	Needs	<b>No</b>	<b>No</b>	<b>Yes</b>	<b>Yes</b> 99% deduction	<b>No</b>

### Further Information

- Unless the Board decides otherwise, the maximum number of scholarship and bursary students vs full-fee paying students per classroom may not exceed 50%.
- All financial documents presented will be analysed thoroughly by the Scholarship and Bursary Committee, which at their discretion, may also undertake additional research or request additional documentation.
- Scholarships and some bursaries may include a reduction of the capital assessment fee.
- Scholarships and bursaries are not granted for students in Preschool grades.

### Academic Probation

- Students on a scholarship or bursary in the MYP & Diploma, who end any semester with grades lower than what is required, or who are not meeting behavioural or Learner Profile values, may be placed on academic probation. This will require a parent/caregiver meeting, a warning and a signed agreement for improvement.
- A student, who for 3 terms does not meet academic or behavioural expectations, will have their eligibility for a scholarship or bursary reviewed by the Committee.