



IB MYP & DP Coordinator + Science teacher starting August 2026

ISE is seeking to appoint a full-time IB MYP & DP Coordinator with a small teaching load (Science) starting in August 2026.

The International School of Estonia is a private, co-educational, not-for-profit school located in Tallinn. As a fully authorised International Baccalaureate Continuum World School with NEASC and CIS accreditation, it is the only triple-accredited international school in Estonia. The school prides itself on its enthusiastic and dedicated staff, small class sizes, and a happy, motivated student body.

About the role: As the IB Coordinator, you will provide strategic and operational leadership for both the Middle Years Programme (MYP) and Diploma Programme (DP). You will work closely with teachers, students, and leadership to ensure high-quality teaching, strong student outcomes, and full alignment with IB standards and practices. Due to the small size of our school, there is a small Science teaching component to this role.

Qualifications /prerequisites:

- Degree-qualified, certified teacher.
- At least 2 years of experience in an international school in a similar position
- Proven leadership or coordination experience in a school setting
- A passionate educator with a strong knowledge of inquiry-based learning, experience and thorough knowledge of the IB MYP & DP Programme
- Excellent communication, organizational, and interpersonal skills
- A commitment to student-centered, inquiry-based learning
- Ability to provide a recent clear police record / criminal background check from your home country and from the country you last worked in.

- **Additional Desirable Qualifications:**
- Experience in curriculum design.
- Strong desire to be an inspiring, motivated educator.
- Experience implementing Universal Design for Learning approaches.

The Package:

Competitive salary, ample opportunities for professional development, 7 fully paid sick days + 2 paid personal days.

In addition to the above, a move-in allowance, accommodation allowance, relocation & visa/living permit support, and high-quality international medical insurance, supplementing Estonia's public healthcare and covering private clinics both in Estonia and abroad, is available to candidates relocating from outside Estonia.

Expressions of interest for the above position close on 31.05.26. Should a very suitable applicant be identified before that date, the school reserves the right to make an immediate appointment. A letter of interest and introduction, a Curriculum Vitae and the names and contact details of at least two referees who have been closely involved with you professionally should be sent by email to: vacancies@ise.edu.ee

Further information about ISE may be found at <https://ise.edu.ee>

Please note that only candidates selected to move forward in the process will be contacted.

